
(STOCK CERTIFICATE NO(S))

(DATE)

TO: **STOCK TRANSFER SERVICE, INC.**
UNIT 34-D RUFINO PACIFIC TOWER
6784 AYALA AVENUE, MAKATI CITY s

Kindly update my address as reflected in your records, as follows:

Wrong Address

Transfer to new Address

Current / Per Record: _____

New / Correct Record: _____

Kindly forward all future dividends and future communications due to me to my new address as stated above.

(Signature of stockholder over printed name)

Contact no. _____

(Signature of authorized representative over printed name)

Note: Please attach Special Power of Attorney

Please attach **Valid ID's**

- Clear copy of one (1) Primary ID OR two (2) Secondary IDs which bear shareholder's exact name on record
Primary IDs: Passport with signature, Philippine Driver's License, PRC card, Digitized SSS /TIN
Secondary IDs: Company ID, Credit/ ATM card, Laminated TIN, Senior Citizen Card

For all the IDs:

- Kindly photocopy the front and back portion of the IDs
- Please ensure that the name and signature on the ID(s) match those on the form/documents submitted
- Please ensure that signature on the ID/s is clear and verifiable
- Please ensure that IDs are not expired

Kindly mail the accomplished forms/requirements to:

STOCK TRANSFER SERVICE, INC.

UNIT 34-D RUFINO PACIFIC TOWER, 6784 AYALA AVENUE, MAKATI CITY

TEL. # 403-3798, 403-2410, 403-2412

Email: mccapoy@stocktransfer.com.ph/marinel.mangubat@aboitiz.com